

सरकारी लेखाकरण मानक सलाहकार बोर्ड
GOVERNMENT ACCOUNTING STANDARDS ADVISORY BOARD



सत्यमेव जयते

No.1263../GASAB/Sectt./MT/26-2018 (Vol-XII)

Dated: /7..09.2018

To

The Chief Secretary,
(All State Governments)

Sub: Issues related to State accounts including Accounting for Fixed Assets-reg.

Sir/Madam,

Reference is invited to the enclosed OM dated 19th July, 2018 from Ministry of Finance, wherein the MoF has proposed that the existing Formats 22, 23 and 24 as laid down in GFR 2017, for maintaining Fixed Assets, Consumables and Historical Assets respectively, shall be replaced by the formats prescribed in the Guidance Note on Accounting for Fixed Assets, duly approved by GASAB during its 32nd Board meeting held on 17th May, 2018. The Guidance Note is about accounting of fixed assets, starting with physical verification and listing of existing assets above the threshold value of Rs.5000 /- (five thousands) each. The assets acquired post notification shall be included in the Fixed Asset Register at the time of transaction itself to make a firm beginning of initiative of Government of India in consultation with GASAB.

2. The idea of capturing of information on fixed assets by an entity leads to an informed decision making by the government vis-a-vis purchase of an asset, its location and its maintenance. The enclosed copy of the Guidance Note may, therefore, be circulated to all administrative entities in the State for implementation and comments on issues and difficulties, if any. It is of utmost importance that the process be rolled out urgently and related issues, if any, conveyed to GASAB, so the same is resolved at the earliest, keeping in mind the deadline of 30th September, 2018 given by the MoF. It may be mentioned that an Implementation Committee shall also be constituted in due course, in consultation with the stakeholders and MoF.

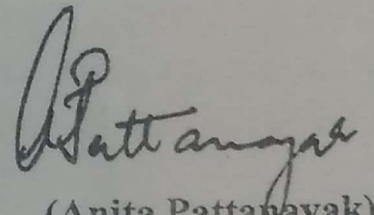
3. Further, it is desirable to make the accounts robust in a way that the accounting software, IFMS, is able to generate Asset Registers proposed in the Guidance Note, without any manual intervention. The asset information should be picked up directly at the time of entering the transaction in the accounts. Therefore, it is also suggested that in order to avoid gaps, the Asset Registers are drawn in the IFMS in consultation with the concerned Accountant General.

4. In addition to above another pressing area is digitalization of permanent records. As you are aware that the Accountant General (A&E) offices are the custodians of the records relating to the entitlements of the State Government employees. These records are of permanent nature and need to be digitalized. This would help preserve the records and help easier access to these enabling any officer to undertake revision cases faster. It would be beneficial if State governments fund this digitization process so that the whole process can be expeditiously undertaken. It may be mentioned that a number of state governments like Himachal Pradesh, Kerala and Odisha are already funding the digitalization of the records of its employees.

5. In the Accountant General offices, we are in the continuous process of increasing our communication with the State Governments regarding the entitlement functions performed by our Accountants General. In this context, may I request that the State government facilitates the SMS facility vis-a-vis the entitlements of all employees by collecting and providing the mobile numbers of its all employees. Department wise mobile numbers of employees can be provided in the beginning to the concerned PAG /AG.

I will be grateful if necessary directions for preparedness are issued for immediate implementation of the Guidance Note in consultation with the State PAG's/AG's so that transparent accounting of fixed assets be codified as part of GFR 2017.

Encls: (i) Copy of Guidance Note on Accounting for Fixed Assets;
(ii) Copy of letter dated 19th July 2018 of Ministry of Finance



(Anita Pattanayak)

Dy. CAG/GA & Chairperson/GASAB

Copy to:

1. All Accountant General/Pr. Accountant General (A&E)